



Dusit Thani Hotel
Makati City
Contact Number # 0977-0338117
Email Address: relitoursusvisa@gmail.com

US VISA

VISA REQUIREMENTS FOR FIRST TIMERS:	✓
● PERSONAL APPEARANCE REQUIRED (BY APPOINTMENT)	
● BIOMETRICS APPEARANCE REQUIRED (BY APPOINTMENT)	
● PASSPORT OLD AND NEW	
● PICTURE 2 PCS. WHITE BACKGROUND US VISA SIZE	
● ORIGINAL BANK CERTIFICATE	
● ORIGINAL LAST 6 MONTHS BANK STATEMENT	
● ORIGINAL COPY OF LAND TITLE	
● ORIGINAL COPY OF CAR CERTIFICATE OF REGISTRATION	
● ORIGINAL COPY OF BIRTH CERTIFICATE	
● ORIGINAL COPY OF MARRIAGE CONTRACT	
● PHOTOCOPY OF PRC ID IF PROFESSIONAL, IBP CARD OF LAWYER, COMPANY ID FOR EMPLOYEE	
● IF DOCTORS: CERTIFICATE OF HOSPITAL AFFILIATION (FOR DOCTORS) ITR 1701, AND COR 2303	
IF EMPLOYED: ● ORIGINAL CERTIFICATE OF EMPLOYMENT (SHOWING COMPENSATION, POSITION, DATE HIRED AND CONTACT DETAILS OF COMPANY OR HR)	
● LEAVE OF ABSENCE	
● ITR 2316	
IF BUSINESS ● PHOTOCOPY OF BUSINESS REGISTRATION (DTI, SEC, GIS, MAYORS PERMIT / BUSINESS PERMIT)	
● ITR 1701 FOR SOLE, ITR 1702RT FOR CORPORATION	
● IF RETIRED: CERTIFICATE OF RETIREMENT OR PHOTO COPY OF SENIOR ID	
IF CHILD: ● PARENTS DOCUMENTS BASED ON SOURCE OF INCOME AND NOTORIZED AFFIDAVIT OF SUPPORT	
➤ ORIGINAL CERTIFICATE OF ENROLLMENT FROM SCHOOL AND PHOTOCOPY OF SCHOOL ID	
➤ ORIGINAL PSA BIRTH CERTIFICATE	
● ADULTS OVER 80 YEARS OLD EXEMPTED FROM THE IN-PERSON INTERVIEW WHEN APPLYING FOR A VISA Adults over 80 yrs old	
FOR CONVENTION / INVITATION / SPONSORED:	
● IF ATTENDING: MEETING, CONFERENCE, CONVENTION MUST SUBMIT REGISTRATION OF THE EVENT WITH DAILY SCHEDULE	
● IF INVITED: MUST SUBMIT INVITATION LETTER AND EVIDENCE OF STATUS OF INVITER	
● IF SPONSORED: MUST SUBMIT AFFIDAVIT OF SUPPORT, BUSINESS DOCUMENTS OR EMPLOYMENT DOCUMENTS, BANK CERTIFICATE WITH 6 MONTHS AND INCOME TAX RETURN	
FOR DROP BOX / RENEWAL	
● ORIGINAL PASSPORT OLD with US VISA AND CURRENT PASSPORT	
● SOFTCOPY OF PICTURE US VISA SIZE WHITE BACK GROUND PHOTO PICTURE	
● DRAFT OF APPLICATION	
● HARD COPY OF US VISA SIZE PICTURE WITH WHITE BACK GROUND 2 PCS.	
● SINGLE TO MARRIED NEED TO ATTACH PSA MARRIAGE CONTRACT	